The St. Peter School District is seeking an exceptional leader to serve as Superintendent

St. Peter Public Schools are located in south central Minnesota. The school district serves the communities of St. Peter and Kasota. The school district is proud of its ability to offer a comprehensive curriculum with a variety of co-curricular opportunities for its students, including:

- A new high school opened in 2017,
- Strong parent support for the school district,
- Strong and growing career and technical education programming,
- Concurrent enrollment course offerings, and
- Growing diversity of the student population.

The school district’s food service program and transportation services are contracted to outside vendors.

**By the Numbers**

- Student Enrollment: 2,257
- Licensed Staff Members: 165
- Non-licensed Staff Members: 141
- Principals: 4
- Deans: 2
- School Buildings: 6
- Square Miles: 120
- Fine Arts Programs: 13
- Sports Offered: 25
- Graduation Rate: 94% (2018)
- A seven-member school board is elected to serve 4-year terms

**Application Deadline**

To be considered for this position, an applicant’s completed file must be received by MSBA prior to 11:59 p.m. on February 24, 2020.

**About the Community**

St. Peter Public Schools are located in the City of St. Peter in the heart of the Minnesota River Valley. The area is known for its history and active arts and music celebrations. The area’s economy is driven by agriculture, education, manufacturing, and health care. School District features include:

- Home of Gustavus Adolphus College,
- Home of Scholarship America,
- Strong community support of the School District, including $635,000 in private donations received in the past five years,
- $48,700 in contributions for scholarships for the graduating class of 2019,
- County Seat of Nicollet County, and
- Thriving downtown and active Chamber of Commerce.

**Search Timeline**

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Announce Vacancy</td>
<td>December 19, 2019</td>
</tr>
<tr>
<td>Application Deadline</td>
<td>February 24, 2020</td>
</tr>
<tr>
<td>Applicant Screening</td>
<td>March 2, 2020</td>
</tr>
<tr>
<td>First Round Interviews</td>
<td>March 5-6, 2020</td>
</tr>
<tr>
<td>Second Round Interviews</td>
<td>March 12, 2020</td>
</tr>
<tr>
<td>Approve Contract</td>
<td>March 16, 2020</td>
</tr>
<tr>
<td>Superintendent Begins</td>
<td>July 1, 2020</td>
</tr>
</tbody>
</table>

“Inspiring a passion for learning”
Leadership Profile

The St. Peter School Board seeks an experienced school administrator with proven leadership skills and abilities — someone who works well with others. The School Board is committed to finding a candidate who:

- Acts with honesty and in an ethical manner in dealings with the School Board, staff, and community,
- Has a record of visibility in the School District and accessibility to the School Board, staff, students, parents, and community,
- Has ability to develop and direct an effective leadership team,
- Is a creative, visionary thinker,
- Has knowledge of and experience with special needs and diverse populations,
- Has a thorough knowledge of and successful experience in school district management practices and implementing educational priorities.

Previous superintendent experience is preferred, but not required.

Salary and Benefits

The current superintendent's base salary for the 2019-2020 school year is $145,641. The final salary and benefits package will be negotiated commensurate with experience and qualifications. The contract length is negotiable as provided in Minnesota statutes.

School District Financial Highlights

- General Fund Revenue: $27,780,388
- General Fund Expenditures: $28,008,667
- Unreserved Fund Balance: $5,089,429
- Total General Fund Balance: $7,431,210
- The School District has an A+ bond rating.

Screening Team

A team from the Minnesota School Boards Association’s Executive Search Service has been selected to assist the School Board in securing and screening applicants. The team will be facilitated by Gary Lee, Deputy Executive Director, and Sandy Gundlach, Director of School Board Services.

Deadline and Selection

MSBA’s Executive Search Service uses an online application process. Applicants begin the application process at www.applitrack.com/msba/onlineapp. Applicants will need to establish a username and password to log on. To be considered for this position, an applicant’s completed file must be received by MSBA prior to 11:59 p.m. on February 24, 2020, and must include the completed online application and the following uploaded documents:

- Cover letter indicating a desire to be a candidate for the St. Peter Public Schools Superintendent
- Legal proof or other evidence (i.e., certificate/license) showing the candidate's qualification to be a superintendent in the state of Minnesota
- Set of up-to-date credentials, including a resume, at least three letters of recommendation, and a copy of the candidate's official transcript(s).
- Upon hire, originals must be submitted to the district.

Contact Gary Lee at 507-779-8117 (glee@mnmsba.org) or Sandy Gundlach at 507-469-9728 (sgundlach@mnmsba.org) with questions. Please mark any correspondence and/or envelopes “St. Peter Public Schools Superintendent Search.”

Applicants are requested to not contact school board members unless called for an interview.

St. Peter Public Schools are an equal opportunity employer. The MSBA Executive Search Service is an equal opportunity search agency.

Deadline to apply: February 24, 2020