The Mora Public Schools is seeking an exceptional leader to serve as Superintendent

Mora Public Schools is located in central Minnesota. The school district offers a range of academic and co-curricular opportunities and recognitions, including:

♦ Recipient of the Minnesota School of Excellence Award — Mora Elementary School (2019),
♦ Ranked among America’s Top High Schools by U.S. News World & Report (2017 and 2019),
♦ Innovative and growing Career and Technical Education program,
♦ Over 40 extracurricular activity offerings in arts, academics and athletics, and
♦ Opened new Wellness Center in 2018 — a joint collaboration with Welia Health.

The school district operates its own food service and transportation services.

By the Numbers

♦ Student Enrollment: 1,643
♦ Licensed Staff Members: 133
♦ Non-licensed Staff Members: 83
♦ Principals: 3
♦ Assistant Principal: 1
♦ Dean of Students: 0.5 FTE
♦ District Office: Full-time Superintendent, Business Manager, Buildings and Grounds/Transportation Director, Activities and Community Education Director
♦ School Buildings: 3
♦ Square Miles: 261
♦ A 6-member school board is elected to serve 4-year terms

About the Community

Mora Public Schools is located north of the Twin Cities metro area encompassing the majority of Kanabec County and a small portion of Isanti County. The school district is less than an hour drive to the Twin Cities metro area. Community features include:

♦ County Seat of Kanabec County,
♦ Located at the junction of Minnesota State Highways 23 and 65,
♦ Home to an abundance of lakes, rivers, nature, and wildlife management areas,
♦ Host to the Mora Classic Series, including the internationally known Vasaloppet USA cross-country ski race, Snake River Canoe Race, and Mora Bike Tour,
♦ Offers a variety of cultural programs, community education, entertainment and community engagement opportunities.

Search Timeline

<table>
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<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Announce Vacancy</td>
<td>January 14, 2020</td>
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<tr>
<td>Application Deadline</td>
<td>March 2, 2020</td>
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<tr>
<td>Applicant Screening</td>
<td>March 9, 2020</td>
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<tr>
<td>First Round Interviews</td>
<td>March 12-13, 2020</td>
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<td>Second Round Interviews</td>
<td>March 17, 2020</td>
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<tr>
<td>Approve Contract</td>
<td>March 26, 2020</td>
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<tr>
<td>Superintendent Begins</td>
<td>July 1, 2020</td>
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“Preparing self-directed and resourceful learners able to thrive in a changing global community.”
Leadership Profile

The School Board is committed to finding a candidate who:

- Has a record of visibility in both the school district and community and is accessible to the School Board, staff, students, and community,
- Is a “people person” with proven communication, relationship building, and collaboration skills needed to work effectively with diverse groups of stakeholders,
- Is honest and acts in an ethical manner with the School Board, staff, and community,
- Has experience in school finance and knowledge of and experience with negotiations and the collective bargaining process,
- Has a history of promoting business and community involvement in the school district,
- Works cooperatively with the School Board and provides options and recommendations for the School Board’s consideration.

Previous superintendent experience is preferred, but not required.

Salary and Benefits

The current superintendent’s base salary for the 2019-2020 school year is $142,000. The final salary and benefits package will be negotiated commensurate with experience and qualifications. The contract length is negotiable as provided in Minnesota statutes.

School District Financial Highlights

- General Fund Revenue: $18,598,841
- General Fund Expenditures: $19,103,569
- Unreserved Fund Balance: $3,592,987
- Total General Fund Balance: $4,481,277

Screening Team

A team from the Minnesota School Boards Association’s Executive Search Service has been selected to assist the School Board in securing and screening applicants. The team will be facilitated by Lee Warne, MSBA Service Provider, and Sandy Gundlach, Director of School Board Services.

Deadline and Selection

MSBA’s Executive Search Service uses an online application process. Applicants begin the application process at www.applitrack.com/msba/onlineapp. Applicants will need to establish a username and password to log on. To be considered for this position, an applicant’s completed file must be received by MSBA prior to 11:59 p.m. on March 2, 2020, and must include the completed online application and the following uploaded documents:

- Cover letter indicating a desire to be a candidate for the Mora Public Schools Superintendent
- Legal proof or other evidence (i.e., certificate/license) showing the candidate’s qualification to be a superintendent in the state of Minnesota
- Set of up-to-date credentials, including a resume, at least three letters of recommendation, and a copy of the candidate’s official transcript(s).
- Upon hire, originals must be submitted to the district

Contact Lee Warne at 507-828-2468 (lwarne@mnmsba.org) or Sandy Gundlach at 507-469-9728 (sgundlach@mnmsba.org) with questions. Please mark any correspondence and/or envelopes “Mora Public Schools Superintendent Search.”

Applicants are requested to not contact school board members unless called for an interview.

Mora Public Schools is an equal opportunity employer. The MSBA Executive Search Service is an equal opportunity search agency.

Deadline to apply: March 2, 2020