Lewiston-Altura Public Schools is seeking an exceptional leader to serve as Superintendent.

Lewiston-Altura Public Schools main office is located in the town of Lewiston. The school district offers a range of academic and co-curricular opportunities and recognitions, including:

- Strong parent involvement and support
- Active CTE Programs (Agriculture, Business, Health Careers and Technology)
- Support of Professional Learning Communities (PLCs) in all buildings
- Excellent student activity programs (Three Rivers Conference)

The school district operates its own food service and transportation services.

**By the Numbers and Facts**

- Student Enrollment: 750
- Licensed Staff Members: 63
- Non-licensed Staff Members: 83
- Principals: 2
- District Office: Full-time Superintendent and full-time Business Manager
- School Buildings: 3
- Square Miles: 160
- District website: lewalt.k12.mn.us
- A seven-member school board is elected to serve four-year terms

**Application Deadline**

To be considered for this position, an applicant’s completed file must be received by MSBA prior to 11:59 p.m. on March 16, 2020.

**About the Community**

Lewiston-Altura Public Schools is located in rural Winona County. The school district is the largest employer in the community. The economy is fueled by agribusiness. Community features include:

- Excellent relationships with employers and businesses in the community
- Community members are engaged with the school and school events
- Easy access to Winona (12 miles), Rochester (30 miles), and La Crosse, Wisconsin (40 miles)
- Excellent area for hiking, fishing and canoeing
- Whitewater State Park is located nearby

**Search Timeline**

Announce Vacancy: January 31, 2020  
Application Deadline: March 16, 2020  
Applicant Screening: March 26, 2020  
First Round Interviews: March 30-31, 2020  
Second Round Interviews: April 6, 2020  
Approve Contract: April 13, 2020

“Preparing students to lead the world.”
Leadership Profile

The school board is committed to finding a candidate who:

♦ Is honest and acts in an ethical manner with the school board, staff, and community,
♦ Has ability to develop and direct an effective leadership team,
♦ Has a thorough knowledge of and successful experience in school district management practices and school finance,
♦ Works cooperatively with the school board and provides options and recommendations for the school board’s consideration, and
♦ Is visible in the school district, accessible to the school board, staff, students, and community, and promotes business and community involvement in schools.

Salary and Benefits

A competitive compensation and benefits package, including an annual salary in the range of $115,000 to $140,000, will be negotiated based upon the successful candidate’s experience and qualifications. The contract length is negotiable as provided in Minnesota statutes.

School District Financial Highlights

♦ General Fund Revenue: $8,407,513
♦ General Fund Expenditures: $8,375,486
♦ Unassigned Fund Balance: $1,240,361*
♦ Total General Fund Balance: $1,214,798*

*Projected

Screening Team

A team from the MSBA Executive Search Service has been selected to assist the School Board in securing and screening applicants. The team will be facilitated by Gary Lee, MSBA Deputy Executive Director, and Bruce Klaehn, MSBA Service Provider.

Deadline and Selection

MSBA’s Executive Search Service uses an online application process. Applicants begin the application process at www.applitrack.com/msba/onlineapp. Applicants will need to establish a username and password to log on. To be considered for this position, an applicant’s completed file must be received by MSBA prior to 11:59 p.m. on March 16, 2020, and must include the completed online application and the following uploaded documents:

♦ Cover letter indicating a desire to be a candidate for the Lewiston-Altura Public Schools Superintendent
♦ Legal proof or other evidence (i.e., certificate/license) showing the candidate’s qualification to be a superintendent in the state of Minnesota
♦ Set of up-to-date credentials, including a resume, at least three letters of recommendation, and a copy of the candidate’s official transcript(s).
♦ Upon hire, originals must be submitted to the district.

Contact Gary Lee at 507-779-8117 (glee@mnmsba.org) or Bruce Klaehn at 507-254-8262 (bklaehn@mnmsba.org) with questions. Please mark any correspondence and/or envelopes “Lewiston-Altura Schools Superintendent Search.”

Applicants are requested to not contact school board members unless called for an interview.

Lewiston-Altura Public Schools is an equal opportunity employer. The MSBA Executive Search Service is an equal opportunity search agency.

Deadline to apply: March 16, 2020